

**CARL SANDBURG COLLEGE**

**Board of Trustees Meeting**

**Regular Meeting – February 28, 2008**

**Item**            5.1            Employment of Full-time Coordinator Children’s School

**Focal Points and Goals**

A-1 & 2, B-1, 2, 3 & 4, E-6

**Background**

Due to the termination of the previous Full-time Coordinator of the Children’s School, a vacancy has been created for this position. Subsequent to an internal posting of the position, Mr. Mark Pfleiger, Dean of Occupational Programs, Ms. Marj Judson, Child Development Faculty Coordinator, and Dr. Connie Thurman, Director of Human Resources, conducted an interview of one internal candidate for this position. It is the recommendation of the interview team that Ms. Tammy Folger be employed to fill this position.

Ms. Folger brings an excellent background to the position of Coordinator of the Children’s School having been employed at the Children’s school since 1997, first as a teacher, and then promoted to her current position as Assistant Coordinator in 1998. Ms. Folger’s educational background includes an Associates of Applied Science degree in Child Development from CSC with additional specialized training supporting her selection to this position. She has experience in both the day and evening care programs of the Children’s School, and has served as an adjunct faculty member in the CSC Child Development program. Ms. Folger is child care center director qualified by State of Illinois DCFS licensing standards.

**Recommended Action**

The Administration recommends the Board of Trustees approve the employment of Ms. Tammy Folger as the Full-time Coordinator of the Children’s School, reflecting Mid-Management (union exempt), Level IV, Address 5, at an annual salary of \$30,560, prorated, effective March 1, 2008.