

CARL SANDBURG COLLEGE

Board of Trustees Meeting

Regular Meeting – November 15, 2007

Item 10 Equipment Auction

Focal Points and Goals

A-2, B-3, E-5

Background

Section 805/3-41 (Sale of Real or Personal Property) of the Illinois Public Community College Act authorizes the Board of Trustees to sell at private or public sale any personal or real property belonging to the district and not needed for community college purposes.

In support of the College Risk Management Program, the Administration wishes to update its capital equipment records and dispose of excess equipment. Toward this end, we have scheduled an auction to be held in the College's maintenance building Saturday, December 1, 2007. Hannam's Auction Service of Galesburg was previously selected through an RFP process to serve as the College's auctioneer for this and other sales.

College employees are currently conducting a district-wide evaluation of those items for consideration in the sale. A final sale list will be approved by the Administration prior to the auction.

Athletic items that have been evaluated as excess equipment for college purposes and are included in the final sale list have been requested as a donation by the Galesburg Youth Athletic Club. This club is a not-for-profit organization and would like to incorporate these donated items into their sport programs.

Recommended Action

The Administration recommends the approval of an auction to take place Saturday, December 1, 2007, to sell equipment belonging to the District and no longer needed for college purposes. The Administration further recommends that the athletic items on the final sale list be donated to the Galesburg Youth Athletic Club.