

Carl Sandburg College

Board of Trustee Meeting

Regular Meeting – May 15, 2007

Item 13 Liquid Cooled Engine Generator Bid

Institutional Focal Points/Goals

I-B, III-A, V-C

Background

Specifications were developed for a Liquid Cooled Engine Generator to serve the College's growing need for electrical service during power outages. Early estimates also enabled the Administration to establish a working budget for this project at \$30,000.

The College subsequently administered a bidding process for the purpose of awarding a contract for a Liquid Cooled Engine Generator. Toward this end, a notice of this bidding process was published in area newspapers and sent to known vendors. The Board's specifications reserved the right to accept or reject any or all bids when in the opinion of the Board, such action will serve the best interest of the College. A public bid opening was held in the College's board room on May 4, 2007, with only one bid having been submitted from Mechanical Services Incorporated (MSI) of Galesburg, Illinois, in the total amount of \$78,075.00.

At this time, the Administration has concluded that our working estimates and specifications did not adequately address the required scope of work to accomplish this project effectively. The Administration anticipates refining the specifications and budget for this proposed scope of work and conducting a subsequent bidding procedure in the future.

Recommended Action

The Administration recommends that the Board of Trustees reject the sole bid received at this time in the amount of \$78,075.00 from MSI, Galesburg, Illinois. Basis of this recommendation is that the bid received was higher than budgeted for by the College.