

CARL SANDBURG COLLEGE

Board of Trustees Meeting

Regular Meeting – May 15, 2007

Item 10.2 Employment of Grant/Accounting Technician

Institutional Focal Points/Goals

I-A & B, II-B, C & D, III-A, V-C, E & F

Background

In response to the move of Ms. Beth Kunkle, the position of Grant/Accounting Technician was advertised internally and externally as a Technical Level III position, per College policy. The College received a total of twelve applicants. A selection committee consisting of Dr. Lori Sundberg, Vice President of Administrative Services; Ms. Lisa Blake, CFO/Treasurer; Dr. Constance Thurman, Director of Human Resources; and Ms. Beth Kunkle, Coordinator of Accounting Services; interviewed five candidates.

The committee recommends the employment of Ms. Gaila Crump for this position. Ms. Crump has been employed by Carl Sandburg College since 1997, most recently as the Records Clerk for the Adult Learning Center. Ms. Crump is highly qualified and well suited for this position.

Recommended Action

The Administration recommends the Board of Trustees authorize the employment of Ms. Gaila Crump, Grant/Accounting Technician (union eligible), reflecting Technical Level III, Address 7, at an annual salary of \$23,100, prorated, effective June 1, 2007.