

CARL SANDBURG COLLEGE

Board of Trustees Meeting

Regular Meeting –March 22, 2007

Item 6.2 Employment of Weekend Security/Custodian

Institutional Focal Points/Goals

I-B, II-D, V-E

Background

The interview team of Mr. Doug Ray, Coordinator of Environmental Services; and Mr. John Holland, Third Shift Custodial Supervisor; reviewed 26 applications for the position of Weekend Security/Custodian and interviewed 4 applicants.

We would recommend Mr. Alan Nelson be hired for the position of Weekend Security/Custodian. Mr. Nelson worked for Gates Rubber Company for 30 years. He is a graduate of Carl Sandburg College in the field of computer information. He was also a student worker for our audio visual department here for just over one year. He enjoyed his time working and going to school here at CSC. He looks forward to being a part of the CSC team.

Recommended Action

The Administration recommends the Board of Trustees authorize the employment of Mr. Alan Nelson, Weekend Security/Custodian (union eligible), reflecting Physical Plant, Level I, Address 2, at an annual salary of \$17,870, prorated, effective April 1, 2007.